



Appendix A--Entry Form

School _____

School Representative _____

School Representative phone - Home _____

School Representative phone - Day _____

School Representative email - Home _____

School Representative email - Day _____

Quick Recall Coach _____ Cert. # _____

Visit www.kaac.com/Certification/index.html if you forgot your card #.

In order to take part in Sixth Grade Showcase, you must help provide officials.

Step 1—Enter Officials' Information

REQUIRED Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer

REQUIRED Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer

ADDITIONAL Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer
Written Assessment Official: Name _____ Can serve as (circle) Proctor / Grader
Phone (day) _____ (evening) _____ E-mail _____

Written Assessment Official: Name _____ Can serve as (circle) Proctor / Grader
Phone (day) _____ (evening) _____ E-mail _____
Composition Proctor: Name _____
Phone (day) _____ (evening) _____ E-mail _____
Composition Reader: Name _____
Phone (day) _____ (evening) _____ E-mail _____

Each school may nominate a Chief Official and members of the inquiry panel. List nominees below.

Chief Official: _____ Years
Experience: _____

Inquiry Panel: Name _____ Subject Area(s) _____

Inquiry Panel: Name _____ Subject Area(s) _____

This is page 1 of the Entry Form. Page 2 you print off the Internet after entering student names online. Go to the next page for instructions.

Step 2--Enter Students Online

Online Student Entry Period: November 3 to November 17



Instructions:

1. During the Entry Period, sign on to kaac.com and follow the links to enter Sixth Grade Showcase ASAP.
2. Enter your Sixth Grade Showcase password.
3. Enter your student names. **IMPORTANT: YOU** are responsible for the spelling of your student names. The way you type them will be the way they will show in the online results.
4. **IF YOU USE ALL CAPS, YOUR STUDENT NAMES WILL LOOK "OUT OF PLACE" ON THE INTERNET. DO NOT USE ALL CAPS!**
5. After you have entered the last name, scroll down to the bottom of the page and click "Submit Student Names".
6. Print the next page, which has your student names on it. This is Page 2 of the Entry Form.
7. On your printed copy, check the boxes to assign students to events and complete the remainder of the form by following the instructions on the page.

Step 3--Send Page 1 and Page 2 to Host School

1. Make a copy of page 1 (the other side of this page) and a copy of the student page 2 you printed off the Internet. Keep one for your files. Notify the Contest Manager of any changes.
2. Send one copy to the Sixth Grade Showcase Contest Manager.
3. Keep the original for your records.
4. **DO NOT SEND A COPY TO KAAC.** We have your student names in the online database.

**Entry Form Due Date:
November 17**

If you don't submit this form by its due date, you may render your school ineligible for competition.

