

Appendix A



Entry Form

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| School _____ | School Representative _____ |
| School Representative phone - Home _____ | School Representative phone - Day _____ |
| School Representative email - Home _____ | School Representative email - Day _____ |
| Quick Recall Coach _____ Cert. # _____ | Visit www.kaac.com/training/index.html if you forgot your card #. |

In order to take part in JV Challenge, you must help provide officials.

Step 1—Enter Officials' Information

REQUIRED Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer

REQUIRED Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer

ADDITIONAL Quick Recall Official: Name _____ Cert. # _____ Years Experience _____
Phone (day) _____ (evening) _____ E-mail _____
Can serve as (circle all that apply): Judge Moderator Scorer Spotter Timer

Written Assessment Proctor: Name _____
Phone (day) _____ (evening) _____ E-mail _____

Written Assessment Proctor: Name _____
Phone (day) _____ (evening) _____ E-mail _____

Composition Reader: Name _____
Phone (day) _____ (evening) _____ E-mail _____

Composition Proctor: Name _____
Phone (day) _____ (evening) _____ E-mail _____

Each school may nominate a Chief Official and members of the inquiry panel. List nominees below.

Chief Official: _____ Years Experience: _____

Inquiry Panel: Name _____ Subject Area(s) _____

Inquiry Panel: Name _____ Subject Area(s) _____

This is page 1 of the Entry Form. Page 2 you print off the Internet after entering student names online. Go to the next page for instructions.

Step 2--Enter Students Online

Online Student Entry Period: October 18 to November 1



Instructions:

1. During the Entry Period, sign on to kaac.com and follow the links to enter JV Challenge ASAP.
2. Enter your JV Challenge coach password.
3. Enter your student names. **IMPORTANT: YOU** are responsible for the spelling of your student names. The way you type them will be the way they will show in the online results.
4. **IF YOU USE ALL CAPS, YOUR STUDENT NAMES WILL LOOK "OUT OF PLACE" ON THE INTERNET. DO NOT USE ALL CAPS!**
5. After you have entered the last name, scroll down to the bottom of the page and click "Submit Student Names".
6. Print the next page, which has your student names on it. This is Page 2 of the Entry Form.
7. On your printed copy, check the boxes to assign students to events and complete the remainder of the form by following the instructions on the page.

Step 3--Send Page 1 and Page 2 to Host School

1. Make a copy of page 1 (the other side of this page) and a copy of the student page 2 you printed off the Internet. Keep one for your files. Notify the Contest Manager of any changes.
2. Send one copy to the JV Challenge Contest Manager.
3. Keep the original for your records.
4. **DO NOT SEND A COPY TO KAAC.** We have your student names in the online database.

**Entry Form Due Date:
November 1**

If you don't submit this form by its due date, you may render your school ineligible for competition.

